

MAKERERE

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DIRECTORATE OF RESEARCH AND GRADUATE TRAINING

CONSULTANCY SERVICES FOR THE MAKERERE-SWEDEN BILATERAL RESEARCH PROGRAMME

EXPRESSION OF INTEREST

Introduction

Makerere University through the Directorate of Research and Graduate Training is implementing the Makerere-Sweden Bilateral Research Programme (2015-2020). The collaboration is directed to support an environment that is conducive for research and research training. The support to individual research projects within project-based research and research-training programs is a tool to achieve this goal. The main objective of the bilateral research cooperation is to increase the capacity of Makerere and Partner Public Universities to generate knowledge and promote research uptake for national and regional development.

In line with the specific Agreement on Research Collaboration between Sweden and Makerere University, Makerere University shall undertake an internal Mid-Term Review (MTR) of the program in February 2018. The review shall provide an independent opinion on the research support to the five participating Ugandan public universities including Makerere University, Kyambogo University, Busitema University, Gulu University, and Mbarara University of Science and Technology. The Mid-Term Review shall cover the programme implementation period between November 2015 to February 2018.

Objectives of the Consultancy

The Over-arching objectives of the consultancy are to:

1. An assessment of academic quality and management of local PhD training, management of cross-cutting courses; and the program partnership with Ugandan

regional universities.

2. Assess results at the outcome level with focus on changes in research capacity and the enabling environment during the period November 2015 – February 2018.
3. Make an overall analysis of the research cooperation in relation to its effectiveness, efficiency, relevance, and sustainability.
4. Make an assessment of the level of institutional preparedness, capacity in terms of resources (human and physical), mechanisms, policies and structures to continue implementing the research programme beyond 2020.

Deliverables:

The consultant will be expected to prepare and present the following set of deliverables:

- Inception report
- Draft Mid-Term Review report.
- Final Mid-Term Review report.

Time schedule

The assignment will be implemented over a period not exceeding ten weeks. The assignment is expected to start on 24th Jan 2018 and end on 3rd April 2018.

Methodology

The assignment shall be performed through, but not limited to, document review and analysis, review of project reports, interviews with implementers and beneficiaries and any other method(s) deemed appropriate by the consultant in consultation with the

project team leadership and programme management Team.

The methodology used shall be described and annexed to the final report.

All conclusions should be supported by data, and if not, it should be stated that the conclusions are based on the opinions of the authors.

Application process

The following documents should be submitted as part of the application:

- i. A cover letter outlining the applicant's motivation and summarizing their relevant experience.
- ii. Applicants' summary of relevant experience should include:
 - o A description of experience and proven capacity to conduct an evaluation of a large research training programme in the last five years, with names and contacts of the clients.
 - o Experience in qualitative and quantitative data collection and analysis, and report writing.
 - o A technical proposal showing the applicant's understanding of the assignment and how they plan to carry it out.
 - o A financial proposal detailing the cost of carrying out the assignment.
 - o A proposed work plan for carrying out the assignment.
 - o Contact details for at least three independent referees with in-depth and proven knowledge of the applicant's expertise and relevant work experience.

Other desired attributes of the consultant

The Consultant must include a Team Leader and other persons with adequate knowledge of:

- Higher education contexts in Uganda
- Sustainable research capacity building
- Research management/institution building
- Gender policy and gender mainstreaming issues
- Multi-disciplinary research programming in practice

Further details of this Call and Terms of Reference may be obtained at the address below during office hours i.e. from 9:00 a.m. to 5:00 p.m., Monday to Friday or by downloading them from the programme webportal at www.maksweden.mak.ac.ug

Hard copy applications in English (One original plus Two copies) should be addressed in a sealed envelope clearly marked "Consultancy services for the Mid-Term Review" and submitted to:

The Directorate of Research and Graduate Training
Makerere University, Senate Building Level 4, Room 410
P.O.Box 7062, Kampala, Uganda
Email: director@rgt.mak.ac.ug

The application should be submitted as to reach not later than 10:00 am local time on Friday 5th January, 2018. Only shortlisted candidates will be contacted.

PROGRAM COORDINATOR